



REAL ESTATE REGULATORY AUTHORITY, PUNJAB

1st Floor, Block-B, Plot No. 3, Madhya Marg, Sector-18, Chandigarh- 160018

Website : www.rera.punjab.gov.in E-Mail : helprera@punjab.gov.in Telephone : 0172-5139800

RECRUITMENT NOTICE

The Real Estate Regulatory Authority, Punjab, invites applications for the following post, from candidates possessing the necessary qualification and experience. The application form along with corresponding qualifications, experience and selection criteria etc. may be accessed at <https://rera.punjab.gov.in>. Persons working in the Central or State Govt. or their statutory/autonomous bodies, can apply for deputation through their controlling Authorities. An advance copy of their application must be sent to the Authority. In case of selection, they will be required to submit an NOC from their current employer, before actually joining the Authority. Other candidates, including retired govt. employees, will be appointed on contract and will be paid a consolidated remuneration.

Sr. No.	Post	No. of Positions	Consolidated Remuneration per month	Application Fees per application
1.	Reader to Adjudicating Officer	01	Rs. 55,000/-	Rs. 300/-

The application fee is to be deposited by way of Demand Draft in favour of "Real Estate Regulatory Authority, Punjab", payable at "Chandigarh". The completed form with supporting documents addressed to Secretary of the Authority may be submitted in person or through courier/post at the Authority's office at the above address, and scanned copies thereof sent online to helprera@punjab.gov.in by 05:00 p.m. on or before 15th July, 2022

Note:

1. Candidates should not be above the age of 63 years as on the date of this publication.
2. The Authority reserves the right to cancel the entire recruitment process without any notice.

Jane
Secretary



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Selection Criteria For the Post of Reader to Adjudicating officer

Candidates will be evaluated out of a score of 100 marks, out of which 40 marks will be for educational qualifications, 40 marks for experience and 20 marks for Interview, (to be held for shortlisted candidates only) as per details given below:-

Qualification:

- a. Candidates who possess the minimum qualification i.e. graduation degree, shall be given 35 marks. 5 additional marks will be given for higher qualifications of the Masters level or above.
- b. Candidates must have passed Punjabi at Matriculation level or equivalent or above.

Experience:

All candidates, who possess the minimum experience prescribed for the post, shall be given 30 marks. Additional 5 marks will be given for attaining the required experience in Government, Semi- Government Organizations, Multinational Companies or Public Limited Companies or similar. Out of the balance 5 marks, an additional 1 mark will be given for each 2-year slab, over and above the prescribed minimum experience, in any organization, subject to a maximum of 5marks.

Interview:

Candidates shortlisted on the above criteria will be called for an interview, which shall carry 20 marks.

Note:- The next two candidates in order of merit, below the selected candidate, shall be kept on the waiting list; and will be considered for appointment if the selected candidate is unable to join for whatever reason. The waiting list shall be valid for six months.

Real Estate Regulatory Authority, Punjab
Qualification and Experience

S.No.	Name of the Designation	Minimum Qualification	Experience
i	Reader to Adjudicating Officer	a. Graduation in any discipline from a recognized University. b. Candidates must possess a certificate of having passed Punjabi at Matriculation level or equivalent or above.	a) Minimum 7 years working experience of Judicial Courts as Reader or in a similar capacity. b) Should have good written and verbal communication skills, including preparing high impact report using Power Point, Word, Excel. c) A very good knowledge of computers is essential.